



DEPARTMENT OF THE NAVY
COMMANDER, FLEET ACTIVITIES YOKOSUKA
PSC 473 BOX 1
FPO AP 96349

6 Jan 21

MEMORANDUM

From: Commander, Fleet Activities Yokosuka
To: Fleet Activities Yokosuka

Subj: MEASURES TO PREVENT THE SPREAD OF COVID-19 ONBOARD FLEET
ACTIVITIES YOKOSUKA (6 JANUARY 2021)

Ref: (a) COMUSFJ Public Health Emergency Declaration dtd 18 Dec 20
(b) COMNAVREG Japan memo dtd 17 Dec 20
(c) DoD Instruction 6200.03 of 28 Mar 19
(d) COMPACFLT 210240Z Nov 20
(e) COMFLEACT Yokosuka memo dtd 30 Dec 20

Encl: (1) Liberty Area Map

1. Per reference (a), Commander, United States Forces Japan issued a public health emergency for all installations in Japan in response to the COVID-19 pandemic. Continuing to control the spread of this virus is impossible without personal accountability and individual sacrifice from every Status of Forces Agreement (SOFA) member (service members, dependents, United States civil servants, and contractors) and Master Labor Contract (MLC)/Indirect Hiring Agreement (IHA) employee on this installation. Our efforts thus far have been effective in controlling the spread of this virus, but local worsening conditions necessitate a higher degree of care and responsibility. We cannot lose sight of our mission to stay healthy and be ready to fight.

2. In accordance with references (a) through (e), the following measures are reasonably necessary to accomplish the military mission of Fleet Activities Yokosuka and its tenant commands, and to safeguard the health, safety, and welfare of personnel assigned to or residing onboard the installation. SOFA personnel and MLC/IHA employees assigned or attached to Fleet Activities Yokosuka or its tenant commands may engage in approved activities in accordance with the following requirements:

a. Curfew. A curfew for all SOFA personnel is established and begins every evening at 2000, and ending at 0500. SOFA personnel will be present on the installation or in their own off-base residences during curfew. Only travel in the line of duty, including commuting to and from work, is authorized during curfew. No stops for shopping and socializing, etc, are authorized during such travel. This measure matches similar guidance from Kanagawa Prefecture.

b. Hotels. Hotels are off-limits for purposes of liberty. SOFA personnel will only stay in their assigned quarters or off-base residence. Local hotels remain authorized for TDY or otherwise approved by a unit commander or activity head for the purpose of leave.

c. Fitness Centers. On-installation fitness centers will be limited to Active Duty and Reserve Component on orders personnel, Monday through Friday. All patrons may access the on-installation

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fitness centers on weekends, subject to capacity limitations. Off-installation fitness centers are off-limits for Active Duty and Reserve Component on orders, in accord with reference (d).

d. Mass Transit. Mass transit is off-limits except for home-to-work and mission-essential activities where no other transportation is available. Mission-essential activities are described in paragraph 3, below.

e. Off-limits establishments. All bars, chuhai stands, izakayas, night clubs, lounges, tattoo parlors, amusement parks, festivals, ticketed sporting events, theaters, concerts, music halls, karaoke, pachinko parlors, gaming centers, and the like are off-limits to all personnel, military and civilian, in all areas. No matter where these establishments are located, they are all off-limits.

f. Physical distancing. Personnel shall, to the maximum extent possible, maintain at least six feet or two meters between themselves and any member of another household unless mission needs dictate otherwise.

g. Face coverings. Face coverings shall, to the maximum extent possible, be worn at all times when unable to observe the physical distancing requirement of paragraph 2a, unless an individual is under the age of three, engaged in outdoor exercise, or in one's private residence or office. Face coverings shall be worn in an individual's residence or office when unable to observe the physical distancing requirement of paragraph 2a.

h. Hygiene, etiquette, and exposure duration. Personnel are reminded to minimize their risk of exposure to COVID-19 by washing their hands frequently, not touching their face, not shaking hands, practicing cough/sneeze etiquette, and limiting the time personnel are exposed to individuals from another household or to high-traffic areas where individuals from other households typically congregate. If using public transportation as permitted by this order, personnel are encouraged to wear at least one glove while touching handrails, and then wash their hands immediately upon completion of travel. Personnel who are experiencing any symptoms of illness will inform their immediate supervisor, seek medical care, and not report to work.

i. Close contact tracing. In accordance with references (a) and (b), personnel shall maintain a 14-day close contact and travel tracker. Individuals shall maintain a close contact list of 10 or fewer close contacts.

j. Group size limits. On Main Base, Ikego, and off-installation areas, personnel may gather in groups of **FIVE (5) or fewer, or limited to TWO (2) households**, indoors, outdoors, or at playgrounds. Groups shall observe the requirements of paragraph 2a and 2c, above. Paragraph 2a does not apply to members of the same household. Individuals are reminded that every individual in the group shall be listed on their close contact log. If one member of a group later tests positive for COVID-19, all members of that group and the members of each individual's household will be required to quarantine for a minimum of 14 days. Gatherings in excess of these limitations must be command sponsored.

k. Command sponsored group size limits. Command sponsored gatherings of more than 30 individuals require CFAY approval. A deliberate ORM assessment shall be conducted for all

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mission-related gatherings in excess of 10 individuals and forwarded to the CFAY Safety Office. Individuals and sponsoring commands shall observe the mitigation measures of this memo to the maximum extent possible.

l. Religious Services. Per reference (d), personnel may attend off-installation religious services and places of worship provided they comply with COVID-19 mitigation measures to include maintaining a physical distance of six feet from others to the maximum extent possible, wearing face coverings when in close contact with others, and abiding by the precautions recommended by the Centers for Disease Control and Prevention (CDC) for communities of faith.

m. Unaccompanied Housing. Residents of Unaccompanied Housing (UH) may visit the rooms of other residents within their assigned housing building, subject to mitigation measures described in paragraph 2. Visitors from other UH buildings or those not assigned to UH may not visit.

n. Liberty area. For the purpose of this policy, the liberty area is divided into two categories: **Normal Risk** (**GREEN** areas in enclosure 1) and **Higher Risk** (**YELLOW** areas in enclosure 1).
*NOTE: **Higher Risk** areas may be located within otherwise **Normal Risk** areas.

(1) The **Normal Risk** liberty areas include: **None**. See enclosure (1).

(2) Within **Normal Risk** areas, off-installation indoor dining at restaurants is permitted in facilities that support physical distancing and health protection measures to prevent COVID-19. Patronizing zoos, aquariums, and museums is authorized in the **Normal Risk** liberty areas. Seasonal illumination events, like luminaria/Japanese lantern/candle displays, are authorized as higher risk activities where personnel should exercise heightened caution and risk assessment. Personnel are advised to exercise caution, avoid crowded areas, and to follow the health protection measures described in this memo.

(3) The **Higher Risk** liberty areas include: Kanagawa Prefecture. See enclosure (1).

(4) Within the **Higher Risk** areas, hotels are off-limits (except for TAD), and dining indoors at restaurants off-installation is prohibited. Also, zoos, aquariums, museums, fitness centers, spas, onsens, swimming pools, and the like are off-limits for all personnel. Seasonal illumination events, like luminaria/Japanese lantern/candle displays, are not authorized in the higher risk liberty area.

(5) **OFF-LIMITS within Kanagawa prefecture**: Kawasaki City and Yokohama City are outside the liberty area. Mission-essential and home-to-work travel to Yokohama city is authorized. Personnel who reside in Yokohama City are exclusively permitted to engage in the activities described in paragraph 3, below.

(6) Outside the liberty area (**Normal Risk** and **High Risk**), individuals may conduct only essential and mission essential travel and activities. All other activities outside the liberty area are prohibited.

3. Mission essential activities include:

a. Medical or dental appointments.

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- b. Employment.
 - c. Education.
 - d. Vehicle registration and maintenance.
 - e. Paying bills or taxes.
 - f. Conducting business with government offices.
 - g. Pet care from veterinary providers or kennels.
 - h. Transit to and through the liberty area, including use of mass transit for mission essential/home-to-work travel.
 - i. Transit between DoD Installations in Japan.
 - j. Within a 3 km radius of an individual's own residence, individuals may purchase food, fuel, or other key essentials.
 - k. Within a 3 km radius of an individual's own residence outside the liberty area, individuals may engage in outdoor exercise like running, walking, cycling, or hiking in sparsely populated and low traffic areas. Outdoor water recreation activities (e.g. kayaking, paddle-boarding, and surfing) are also permitted.
4. Unit commanders may grant leave inside and outside of the local liberty area. Outside of the liberty area, follow the leave guidance in reference (b).
5. Personnel who feel sick should not report to work or engage in activities onboard the installation until they have contacted United States Naval Hospital Yokosuka's Preventive Medicine Department by phone at 080-7709-2693, and their chain of command. If you feel sick, stay home.
6. 50% workforce reduction remains authorized and is encouraged for all Fleet Activities Yokosuka tenant commands. Commands should continue to use telework, alternate, and shift work schedules to the maximum extent possible.
7. Commands are encouraged to identify high-risk personnel (those who are particularly susceptible to serious health complications if they were to contract COVID-19) and personnel with living or commuting arrangements that make it impossible to abide by the above requirements and restrictions, and implement telework to the maximum extent possible for those personnel. Similarly, commands are encouraged to identify personnel who reside with individuals who cannot abide by the above requirements and restrictions in order to implement telework to the maximum extent possible for those personnel.
8. Notwithstanding any restriction or requirement of this memorandum, Fleet Activities Yokosuka may adjust any physical distancing requirements, group-size limits, or any other restriction or requirement for the purpose of executing Fleet Activities Yokosuka sponsored events and programs.

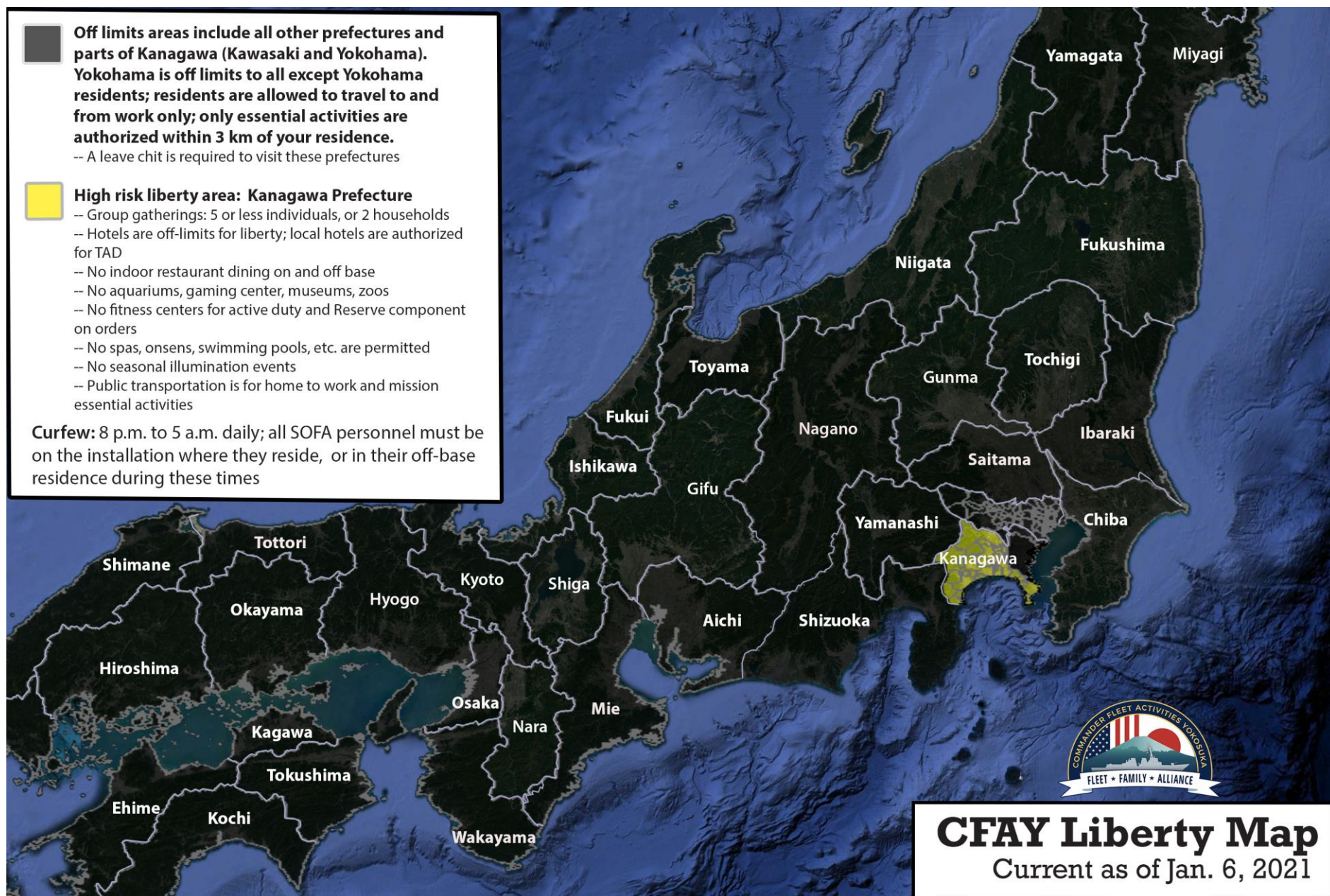
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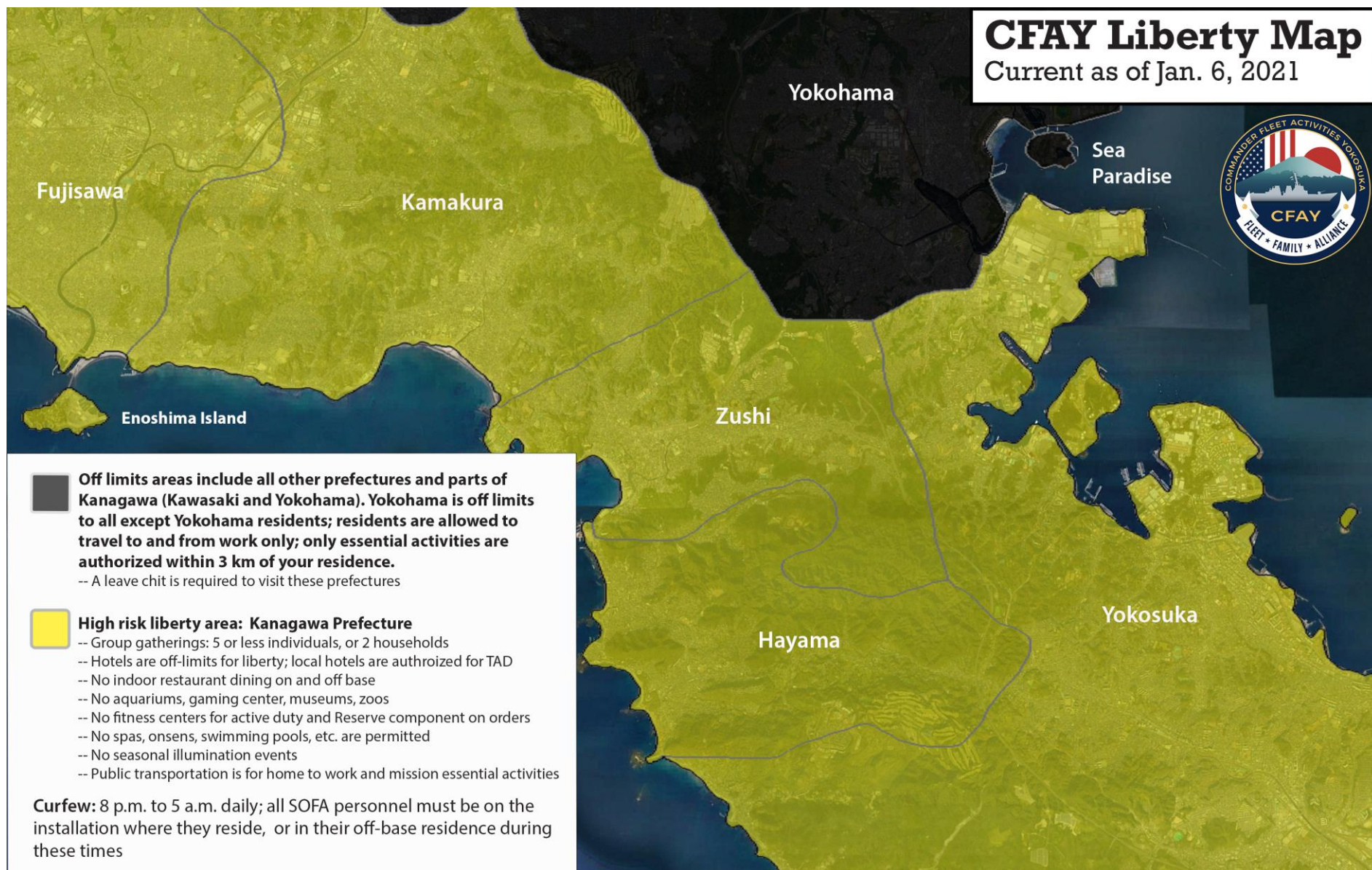
9. This memorandum applies to active-duty and reserve service members, retirees, military dependents, civilian employees, contractors, host nation civilian employees and anyone who either has or is requesting access to this installation unless otherwise stated. This memorandum is punitive and constitutes a lawful order for service members. Service members may be subject to administrative and/or disciplinary action under the Uniform Code of Military Justice (UCMJ) for non-compliance. All others are strongly encouraged to comply. Non-compliance will result in denied access to the installation for a minimum period of 14 days and may be subject to administrative action (i.e., curtailment, installation debarment, or Early Return to the United States).

10. Reference (e) is hereby cancelled and is superseded by this memo.

A handwritten signature in black ink, appearing to read 'M. R. JARRETT, JR.', with a stylized, cursive script.

M. R. JARRETT, JR





Enclosure (1)